



Electro-Optics Technology, Inc.

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March 23, 2020

To Our Customers and Suppliers,

In response to the COVID-19 Coronavirus, on March 23, 2020, Michigan Governor Whitmer issued Executive Order 2020-22, mandating that 100% workforce of non-essential businesses must stay home. Section 8, Items J (Critical Manufacturing) and N (Defense), outlines businesses which are critical and can operate. Electro-Optics Technology, Inc. falls within this critical business definition as a company which plays a critical role in the supply of components to our customers who are building equipment for the life science industry and the defense industry. We will remain open with limited staff on-site to continue production to meet our obligation to remain open.

Our priority is first and foremost to protect the health and safety of our employees & their families as well as our customers & supply partners. Our manufacturing personnel who are working on-site are practicing safe social distancing and other precautionary measures consistent with guidelines established by the CDC and WHO. We are also reducing the density of EOT personnel in our facilities.

We are working closely with our customers to understand their urgent requirements. Our Team is dedicated to continuously delivering your orders on time, at the quality you deserve and expect from us. Given the highly volatile and ever-changing events, we are discussing daily contingency plans based on information we receive from the CDC and local/state governments. Our leadership team is focused on the safety and well-being of our employees, customers, and suppliers.

We will continue to monitor the situation and inform you of any changes to our operations as things progress. Our sales team will be in contact with you if current plans for delivery change. We appreciate your patience and support during this time as we are all working through this together and need to help each other get through this challenging time.

With Best Regards,

A handwritten signature in black ink that reads "Robert A. Blake III". The signature is written in a cursive style and is placed on a light gray rectangular background.

Robert Blake III  
Human Resources Coordinator